

The criteria for the open recruitment of Legal Assistant:

Position	Legal Assistant
Slot	01
Grade	A3
Employment type	Regular
Qualification	Class 12 with DNL (preference will be given to applicant with experience).
Skills required	Applicant should be fluent in Dzongkha and English and should be able to translate English to Dzongkha to English (Bilingual)
Place of work	Corporate Office, Thimphu
Gross Salary	Nu. 16,595.00 (Basic+ Banking+ Corporate Allowances)
Probation period	Candidates will be placed on six months probation period and shall be confirmed based on performance during the period.