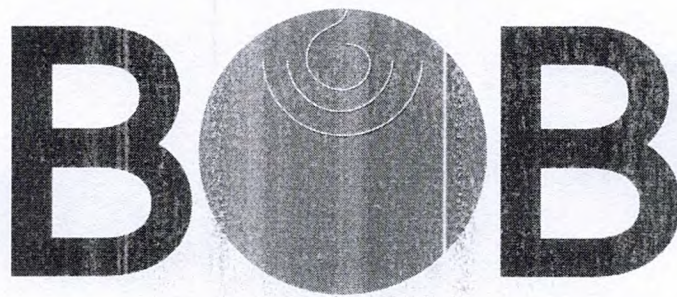


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BANK OF BHUTAN

A **dhi** Company

Banker to the Nation since 1968

BIDDING DOCUMENT

for

SUPPLY, DELIVERY and COMMISSIONING OF IP BASED CCTV



TENDER NO: 000/BOB/TENDER/2020/012

Date: [11/07/2020]

Request for Proposal for Supply, delivery and commissioning of CCTV

SALIENT FEATURES OF THE BID

1. Tender No. 000/BOE/TENDER/2020/012		Date: [11/07/2020]
2. Description of item	RFP for supply, delivery and commissioning of IP based CCTV	
3. Bids details:		
a. Sale of bid documents	From 11/07/2020 to 06/08/2020	
b. Cost of documents	Nu. 500.00 (Non-refundable)	
c. Place of sale	Procurement Division, BoBL Head Office, Thimphu, Bhutan (during office hours)	
d. Last date and time of submission	[06/08/2020 at 02:30PM]	
e. Place of submission	Procurement Division, BoBL Head Office, Thimphu (during office hours)	
f. Opening date and time	[06/08/2020 at 03:00PM]	
g. Venue for opening of bid	BoBL Head Office, Thimphu	
4. Bid Security (EMD)	2% of the total bid amount	
5. Bid Validity Period	75 Days from the date of bid opening	
6. Quantity Variation	Increase or decrease by 20%	

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

SAMPLE CHECKLIST FOR BID SUBMISSION

Sl. No.	PARTICULARS		Requirement	Submitted Yes / No
1	Signed & Stamped Bid Form with mentioned details	a. Marked "Confidential".	Yes	Yes/No
		b. Mentioned Bid Name, number and date.	Yes	Yes/No
		c. Addressed to: Procurement Officer Bank of Bhutan, Head Office Thimphu, Bhutan	Yes	Yes/No
		d. Written warning not to open before the specified time and date	Yes	Yes/No
2	Copies	"Original" & "Copy" with the name of bidder on the envelope	Yes	Yes/No
3	Earnest Money Deposit (EMD)	2% of the total bid value or Lump-sum amount	Yes	Yes/No
4	Valid Trade License		Yes	Yes/No
5	Tax Clearance Certificate		Yes	Yes/No
6	MAF (Manufacturing Authorization Form/Letter)		Yes	Yes/No

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

(Authorized Signature)

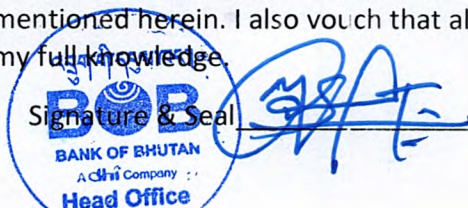
Request for Proposal for Supply, delivery and commissioning of CCTV

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I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal



(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

REQUEST FOR PROPOSAL (RFP)

1. SCOPE OF WORK

The Bank of Bhutan now invites sealed Bids from national firms who are eligible and qualified Bidders for supply, delivery and commissioning of IP based CCTV of BoBL Branch Offices. The technical specifications and quantities as below;

Sl. No.	Particulars	Qty
A	Cameras	
1	SITC of 2 MP IP Dome Varifocal Camera with IR distance of 30m and onvif compliant (Samsung/ Panasonic/ Bosch)	77 Nos.
2	SITC of 2 MP IP Bullet Varifocal Camera with IR distance of 30m and onvif compliant (Samsung/ Panasonic/ Bosch)	9 Nos.
3	SITC of 16 port poe switch 10/100 with 2 uplink ports.(Alcon/Tplink / Dlink / Netgear).	1 Nos.
4	SITC of 8 port poe switch 10/100 with 2 uplink ports.(Alcon/Tplink / Dlink / Netgear).	10 Nos.
5	SITC of 4 port poe switch 10/100 with 2 uplink ports (Alcon/Tplink/ Dlink/ Netgear)	2 Nos.
B	NVR	
1	NVR solo standalone, 4 ch license included, 2bay (Nuuo NS 2040) with raid 0 & 1 support	2 Nos.
2	NVR solo standalone, 8 ch license included, 2bay (Nuuo NS 2080) with raid 0 & 1 support	10 Nos.
3	NVR solo standalone, 16 ch license included, 2bay (Nuuo NS 2160) with raid 0 & 1 support	1 Nos.
4	4 CH NVR HDD for Local storage at branches in raid - Surveillance HDD for three months backup- 4 TB (Seagate/WD)	2 Nos.
5	8 CH NVR HDD for Local storage at branches in raid - Surveillance HDD for three months backup- 8 TB (Seagate/WD)	10 Nos.
6	16 CH NVR HDD for Local storage at branches in raid - Surveillance HDD for three months backup- 10TB (Seagate/WD)	1 Nos.
5	Display Monitors -21.5" LED monitor - Industrial 24x7 Operations	13 Nos.
8	Supply and Fixing of 6 U network rack with all accessories. (Netrack /Valrack)	13 Nos.
9	Providing and Fixing of 20/25 mm Casing Capping or 20/25 mm PVC conduits along with cat 6 cables -24AWG-commoscope including all	1 Lots

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

accessories for 13 locations. (Logistic and delivery Charges inclusive) including installation of the system

2. OWNERSHIP OF THIS RFP

The content of this RFP is a copy right material of Bank of Bhutan Limited (BoBL). No part or material of this RFP document should be published on paper or electronic media without prior written permission from the Bank.

3. DUE DILIGENCE

The bid shall be deemed to have been submitted after careful study and examination of this RFP document. The bid should be precise, complete and in the prescribed format as per the requirement of this RFP document. Failure to furnish all information or submission of a bid not in-line with this RFP will be at the bidders' risk and shall result in rejection of the bid. Also the grounds for rejection of Bid should not be questioned after the final declaration of the successful Bidder.

The bidder is requested to carefully examine the RFP documents and the terms and conditions specified therein and if there appears to be any ambiguity, contradictions, inconsistency, gap and/or discrepancy in the RFP document, Bidder should seek necessary clarification.

4. BIDDING INSTRUCTION

The bidder(s) shall submit the bid in accordance with the following clauses. The Bank will not open the bid and will be directly rejected if such clauses are not complied with;

- a. Bids shall be delivered by hand, courier or registered post to the following address during office hours. Bids delivered by post or courier and received by Bank after deadline of submission will not be accepted. Quotation by fax/electronically shall not be accepted:

Procurement Officer
Bank of Bhutan, Head Office,
Thimphu, Bhutan

- b. No information of the bidders' on the outer envelope. The outer envelope shall be sealed without any tempering and marked the word "**CONFIDENTIAL**" with the following details:
 - i. Bid name/scope, number and date; and

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

BANK OF BHUTAN
A Child Company
Head Office

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

- ii. Warning not to open before the time and date of bid opening. The opening time and date should be reflected.
- c. Two copies inside the outer envelope clearly marked as **"ORIGINAL"** and **"COPY"** with signed sealed. The **"ORIGINAL"** and **"COPY"** also shall have/indicate the name and address of the bidder to enable the bid to be returned unopened in case of late submission.

5. DOCUMENTS ESTABLISHING THE BIDDER'S QUALIFICATION TO PERFORM THE CONTRACT

- a. MAF (Manufacturing Authorization Letter/Form)

6. LAST DEADLINE FOR BID SUBMISSION

- a. Date: 06/08/2020 at 02:30 PM
- b. Place for submission: Procurement Unit, BoB Head Office, Thimphu
- c. Any Bid received after the deadline for submission, shall not be accepted and declared as late and returned unopened to the Bidder.

7. DEADLINE FOR OPENING OF BIDS

- a. Date: 06/08/2020 at 03:00 PM
- b. Place of opening: Meeting Room, BOB Head Office, Thimphu
- c. In case the due date of submission and opening of the bid falls on a non-working day, submission and opening of bid shall be on the next working day, at the same time.
- d. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend the bid opening, at the specified venue and time.

8. SUBMISSION OF BID

The bid/quotation rate shall be submitted in accordance with the following Terms and Conditions;

a) PRICE QUOTATION

The quoted price shall be in Ngultrum (BTN) and the quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final installation site as per clause 14 of the bidding document. The following are the Price, quantity and delivery schedule;

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

Head Office

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

Sl. No.	Description	Qty (No.)	1 st yr. Rate /Qty (Nu.)	Total 1 st yr. Amt. (Nu.)	Total AMC (2 nd , 3 rd and 4 th Yr.)	Total price (1 st Yr + Total AMC (Nu.))
A	Cameras					
1	SITC of 2 MP IP Dome Varifocal Camera with IR distance of 30m and onvif compliant (Samsung/ Panasonic/ Bosch)	77				
2	SITC of 2 MP IP Bullet Varifocal Camera with IR distance of 30m and onvif compliant (Samsung/ Panasonic/ Bosch)	9				
3	SITC of 16 port poe switch 10/100 with 2 uplink ports.(Alcon/Tplink / Dlink / Netgear).	1				
4	SITC of 8 port poe switch 10/100 with 2 uplink ports.(Alcon/Tplink / Dlink / Netgear).	10				
5	SITC of 4 port poe switch 10/100 with 2 uplink ports (Alcon/Tplink/ Dlink/ Netgear)	2				
B	NVR					
1	NVR solo standalone, 4 ch license included, 2bay (Nuuo NS 2040) with raid 0 & 1 support	2				
2	NVR solo standalone, 8 ch license included, 2bay (Nuuo NS 2080) with raid 0 & 1 support	10				
3	NVR solo standalone, 16 ch license included, 2bay (Nuuo NS 2160) with raid 0 & 1	1				

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.



Signature & Seal

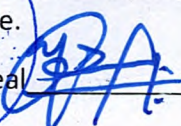
(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

	support					
4	4 CH NVR HDD for Local storage at branches in raid - Surveillance HDD for three months backup- 4 TB (Seagate/WD)	2				
5	8 CH NVR HDD for Local storage at branches in raid - Surveillance HDD for three months backup- 8 TB (Seagate/WD)	10				
6	16 CH NVR HDD for Local storage at branches in raid - Surveillance HDD for three months backup- 10TB (Seagate/WD)	1				
5	Display Monitors -21.5" LED monitor - Industrial 24x7 Operations	13				
8	Supply and Fixing of 6 U network rack with all accessories. (Netrack /Valrack)	13				
9	Providing and Fixing of 20/25 mm Casing Capping or 20/25 mm PVC conduits along with cat 6 cables -24AWG- commoscope including all accessories for 13 locations. (Logistic and delivery Charges inclusive) including installation of the system	1 Lot				
Total Bid Price (in words)						

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

BOD
BANK OF BHUTAN
Signature & Seal
Head Office



(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

Delivery period	<i>Maximum timeline project is 60 calendar days from the date of issue of the Purchase Order by the Purchaser.</i>		
Name of Supplier: Contact No.: Email id: Date : [insert DD/MM/YYYY]		Suppliers Official Stamp & Signature	

b) BID CURRENCIES

Prices shall be quoted in Ngultrum (BTN) or Indian Rupee (INR) or US Dollar (USD). The Bank of Bhutan Ltd's TT selling rate, on the date of bid opening, shall be used for evaluation purpose, for bids quoted other than BTN/INR.

c) EVALUATION AND COMPARISON OF BIDS

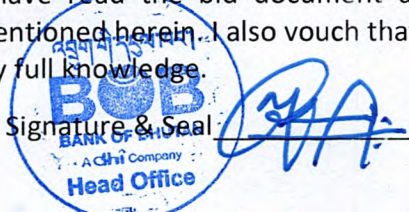
- i. Evaluation shall be carrying out lot wise.
- ii. To assist in the examination, evaluation and comparison of Bids, the Bank may, at its discretion, ask the bidder for a clarification of its Bid. All responses to requests for clarification shall be in writing, and no change in the price or substances of the Bid shall be sought, offered or permitted. Failing to respond to the clarifications sought by the Bank within two working days will be treated as non-responsive and hence be rejected.
- iii. Non-compliance to the technical/product specifications shall be considered as non-responsive bid and shall not be evaluated and their bid shall be rejected.
- iv. The bidder must attach/provide copies of relevant brochures/catalogue/brand name/model name of the goods which intend to be supplied, which will give sufficient information to carry out effective evaluation. Failing to submit the documents/information's of the goods which intend to be supplied shall be treated as incomplete documents/information's and shall be rejected as non-responsive bid
- v. Bidders' bid complied with the technical specification shall be evaluated based on the **FINANCIAL BID** and **TECHNICAL BID**- 85.00% for financial bid and 15.00% for technical bid as mentioned below;

Sample Evaluation Criteria

SL/NO	PARTICULARS %	TOTAL (%)
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I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal



(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

1	Delivery Schedule		2.00%
	30 Days or less = 2.00%		
	31 Days to 60 Days = 1.00%		
3	Experience & Technical Capacity		
	3.1 Record of similar task carried out by the firm:		
	6 works or More = 10.00%;	10.00%	13.00%
	3 to 5 works = 5.00%;		
	1 to 2 works = 1.00% and		
	No work = 0.00%		
3.2 Employee Training Certifications on particular item;			
5 employees or More = 3.00%;	3.00%		
3 to 4 employees = 2.00%;			
1 to 2 employees = 1.00%; and			
No employee = 0.00 %			
5	Price Schedule		85.00%
Total			100.0%

$$\text{Financial Evaluation Matrix of Bidder "X"} = \frac{\text{Lowest Bidder's Rate}}{\text{Individual Bidder's Rate}}$$

- d) while evaluating the quotations, the Bank will determine for each quotation and evaluate price by adjusting the quoted price in case there is any arithmetical errors as follows:
- Where there is a discrepancy between amounts in figures and in words, the amount in words will prevail;
 - Where there is discrepancy between the Unit Rate and the line item, the resulting figure from multiplying the Unit Rate by the quantity shall prevail unless in the opinion of the Bank there is an obviously gross misplacement of the decimal point in the Unit Rate; and
 - If the supplier refuses to accept the correction, this quotation will be rejected and the bid security shall be forfeited.

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

Head Office

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

9. BID SECURITY (EMD)

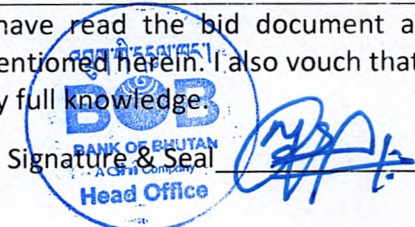
- a. The bid shall be accompanied by a bid security of 2% of the total bid amount in the form of /Cash Warrant (CW)/Demand Draft (DD)/Pay Order (PO)/Banker's Cheque (BC)/Bank Guarantee (BG) in favour of "Bank of Bhutan Limited",
- b. Bid Security should be in original form; copies shall not be accepted;
- c. Insufficient/less bid security amount shall be treated as non-responsive and their bid shall be rejected;
- d. Minimum validity of bid security is 75 calendar days, from the date of submission/opening of bid. Validity of the bid security with lesser days shall be considered as non-responsive and their bid shall be rejected;
- e. Any bid not accompanied by bid security shall be treated as non-responsive and their bid shall be rejected;
- f. The Bid Securities of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder furnishing the Performance Security; and
- g. The Bid Security amount will not bear any interest and this amount shall be forfeited in the event of:
 - i. If the bidder withdraws the Bid during the Bid validity period before awarding the contract;
 - ii. If the bidder fails to submit the performance security or accept the contract or execute the contract agreement;
 - iii. If the bidder fails to accept the correction of the bidding document;
 - iv. A bidder making any statement or enclosing any form, which turns out to be false, incorrect and/or misleading and/or concealing or suppressing material information; and
 - v. Any evasion, avoidance, refusal or delay on the part of the Bidder, to sign and execute the order/purchase order/service order or any other documents, as may be required by Bank, in case the Tender is accepted.

10. ABNORMALLY LOW BID

- a. In the event of identification of a potentially Abnormally Low Bid, the Purchaser shall seek written clarification from the Bidder, including a detailed price analyses of its Bid price in relation to the subject matter of the contract, scope, delivery

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal



(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

schedule, allocation of risks and responsibilities and any other requirements of the bidding document.

- b. After evaluation of the price analyses, in the event that the Purchaser determines that the Bidder has failed to demonstrate its capability to perform the contract for the offered Bid price, the Purchaser shall reject the Bid.

11. AWARD OF CONTRACT

- a. The award will be made to the bidder as per clause 8(c); evaluation of quotation;
- b. The bidder whose bid is accepted will be notified of the award of contract or letter of acceptance by the Bank prior to expiration of the bid validity period;
- c. Upon submission of the performance security by the successful bidder, Bank shall promptly notify each unsuccessful Bidder and discharge its Bid Security; and
- d. Failure to provide/submit performance security by the successful bidder, Bank shall notify and offer to the second lowest evaluated bidder for executing the contract.

12. VALIDITY OF THE OFFERS

- a. Quotation(s) shall be valid for a period of 75 calendar days from the date of receipt of quotation(s) or opening of quotation(s) as per announced deadline.
- b. A bid valid for a shorter period shall be rejected by the Bank as non-responsive.
- c. Bank shall request extension of bid validity if necessary. If not accepted extension, the Bank shall treat it as non-responsive bid and reject it.

13. PERFORMANCE SECURITY

- a. The successful bidder should provide/submit 10% of the total contract value as performance security to Bank within 15 working days after issuance of contract award notification or letter of acceptance.
- b. Performance security shall be in the form of cash warrant/demand draft/pay order/Banker's Cheque/unconditional Bank Guarantee/Banker's Cheque and other Guarantees issued by any Financial Institutions in favour of Bhutan of Bhutan Limited and its validity is till the completion of warranty period.
- c. Performance security shall be released after the completion of warranty period.

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

A dthi Company
Head Office

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

- d. Bank shall forfeit performance security in whole or part after deducting all costs or expenses or other amounts that are to be paid to Bank, if the bidder:
- Fails to perform his/her contractual obligation under the Bank's purchase order/contract agreement;
 - Withdraws the contract without performing his/her obligation under the Bank's purchase/supply order;
 - Supplied different product which is not as per the specification or supplied inferior products and
 - Fails to replace the defective goods within 14 working days after notifying about the defective goods.

14. DELIVERY PLACE & PERIOD OF GOODS

- a. Place of delivery or Installation site as below;

SL No.	Branch Name	New CCTV Cameras (IP Based)				
		Bullet Cameras	Dome Cameras	Accessories	Screen	NVR
1	Phuentsholing Main Branch	2	13	1	1	16 CHH
2	Pangbang Branch		4	1	1	4 CHH
3	Samtse Branch		7	1	1	8 CHH
4	Damphu Branch		5	1	1	8 CHH
5	Gedu Branch		5	1	1	8 CHH
6	Motithang Branch		3	1	1	8 CHH
7	Pemagatshel Branch		4	1	1	4 CHH
8	Bazaar Branch-P/ling		5	1	1	8 CHH
9	Samdrupjongkhar Branch	2	6	1	1	8 CHH
10	Sarpang Branch	2	5	1	1	8 CHH
11	Dewathang	1	5	1	1	8 CHH
12	Nganglam	2	6	1	1	8CHH

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal



(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

13	Gomtu		7			8 CHH
Total		9	75	12	12	

- b. The successful bidder, failing to complete the project within the committed time line, shall attract levy of liquidated damages as per **clause 16** of the bidding document;
- c. Delivery period exceeding the maximum period shall be directly rejected;
- d. The successful bidder needs to take remedial action to replace the goods within 14 working days, after serving of notice of defective module/goods or those different from the specification.

15. FORCE MAJEURE

- a. The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b. For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- c. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

16. LIQUIDATED DAMAGE

- a. Bank shall levy a Liquidated Damage @ 0.15% of the total contract amount per day and shall not exceed 15% of the Total Contract Value. But credit will be given for earlier supply or completion.

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal



(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

- b. Liquidated Damage will be levied, only if the bidder fails to supply and deliver the goods within their stipulated time period.

- a. Liquidated Damage shall be calculated as per formula below:

$$\text{Liquidated Damage} = 0.15\% * \text{Contract Amount} * \text{No. of delayed days}$$

17. PAYMENT TERMS

- a) Payment for supplied goods shall be made within 30 working days after deducting 2% TDS for national bidders and 3% for international bidders.
- b) No advance payment shall be made prior to delivery of goods by the bidders.

18. TERMINATION/BLACKLISTING

The Bank may terminate or blacklist the suppliers/firms by giving notice under any of the terms and conditions of the bidding document/purchase/supply order, if the bidder:

- a) Withdraws its bid during the period of bid validity before awarding the contract;
- b) Fails to accept the contract or renew their bid security;
- c) Fails to perform any obligation(s) under the Purchase Order/Supply Order;
- d) Fails to supply the items as per the specification or replace the defective items;
- e) A bidder making any statement or enclosing any form, which turns out to be false, incorrect and/or misleading and/or concealing or suppressing material information.
- f) Deliberately gives wrong/invalid information to Bank in competing for or in executing the tasks under this tender or Purchase Order/Supply Order;
- g) Has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order/Supply Order;
- h) Becomes bankrupt or otherwise insolvent without compensation to the Supplier; and
- i) If the maximum liquidity damage exceed 15 % of the total value.

19. AMENDMENT OF BIDDING DOCUMENTS

- a. At any time prior to the deadline for submission of Bids the Bank may amend the Bidding Documents by issuing an addendum. This may be done either on the Bank's own initiative or in response to a clarification request from a prospective Bidder.

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

(Authorized Signature)

Request for Proposal for Supply, delivery and commissioning of CCTV

- b. Any addendum thus issued shall be part of the Bidding Documents and shall be communicated in writing to all who have obtained the Bidding Documents directly from the Purchaser. Such addendum shall be binding on the prospective Bidders, and shall require that prospective Bidders confirm receipt of it before the time established for the opening of Bids;
- c. The Purchaser may, at its discretion, extend the deadline for submission of Bids to allow prospective Bidders reasonable time in which to take the addendum into account in preparation of their Bids.

20. PUBLICITY

Any publicity by the bidder, in which the Bank's name is to be used, should be done only with the explicit written permission of the Bank.

21. NON-DISCLOSURE OF INFORMATION

The bidders shall not, without the Bank's written consent, disclose any specification or information furnished by or on behalf of the Bank, to any person other than a person employed by the bidder in the performance of the work assigned to them.

22. OTHER TERMS AND CONDITIONS

- c. Further information/clarification can be obtained from Procurement Division, Head Office, Thimphu, in writing during office hours or e-mail to cheten.dorji@bob.bt and kinga.tshering@bob.bt
- d. The supplier shall not subcontract, in whole or in part, their obligations under this Contract,
- e. Alternative Bids shall not be considered;
- f. No conditional offer(s) will be accepted. A bid with conditional offers shall be rejected;
- g. The Bank reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to Bidders;
- h. Any goods found defective during the warranty period shall be replaced/ repaired by the supplier at his cost. If the supplier fails to rectify or replace the defective goods, the purchaser shall do it at the cost of the supplier.

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal



(Authorized Signature)

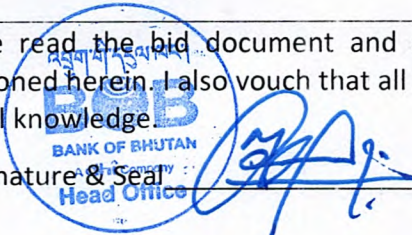
Request for Proposal for Supply, delivery and commissioning of CCTV

- i. The Bank may procure any of the items from the open market in case the supplier fails to supply and deliver the goods within the stipulated time and realize the difference amount between the quoted price & market price from the security deposit;
- j. Depending on the final requirement, the Bank may increase or decrease the quantities by twenty percent (20%) of the purchase order;
- k. Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to Bidders or any other persons not officially concerned with such process. Any effort by a Bidder to influence the Bank processing of Bids or award decisions may result in the rejection of the Bidder's Bids;
- l. Any other Terms and Conditions require for execution of contract shall be in writing upon agreeing by both the parties;
- m. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the person signing the Bid;
- n. All other clarification or dispute with regards to the procurement procedures and governing laws shall be guided by:
 - i. Bidding document;
 - ii. BoBL Procurement Rules and Regulations 2013; and
 - iii. Further, if the dispute is not resolved, it shall be governed by Court Law, The Kingdom of Bhutan.

THANK YOU

I have read the bid document and accordingly, I hereby accept all the terms and conditions mentioned herein. I also vouch that all data/information I have stated herein are valid and correct to my full knowledge.

Signature & Seal

The stamp is circular with a blue border. Inside the border, the text "BANK OF BHUTAN" is written in a semi-circle at the top, and "Head Office" is written at the bottom. In the center of the stamp, there is a blue ink signature.

(Authorized Signature)