



CHECKLIST FOR CONSUMER LOAN

Please check on our website for limit eligibility and guarantor requirement.

Sl. No.	Documents required to be submitted	Status (✓/X/NA)
1.	Application form duly filled by the applicant and signed on all the pages (full signature) - For walk-in customers only.	
2.	Copy of valid Citizenship Identity (CID) of both the applicant and guarantor (if applicable).	
3.	One recent passport-size photo of the applicant.	
4.	Latest original pay slip of the applicant signed, and sealed by salary disbursing officer.	
5.	Latest original pay slip of the guarantor (if applicable) signed, and sealed by salary disbursing officer.	
6.	Copy of appointment order or promotion order of the applicant.	
7.	Copy of appointment order or promotion order of the guarantor (if applicable).	
8.	Recommendation letter duly filled, signed and sealed by Head of Department and salary disbursing officer.	

Note: You are required to bring the original copies of all the documents for verification by the Bank.

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BANK OF BHUTAN

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Photograph of Applicant(s)

Date:

D	D	M	M	Y	Y	Y	Y
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CONSUMER LOAN APPLICATION FORM

(ALL FIELDS ARE MANDATORY)

APPLICATION DETAILS

Branch	
Loan Type	New <input type="radio"/> Top-up <input type="radio"/> Takeover <input type="radio"/> (If takeover, which Bank)
Application Date	(dd/mm/yyyy)

APPLICANTS PERSONAL DETAILS

Title	
Name	
Nationality	
CID No.	
Work Permit No. (Foreigners only)	
Gender	Male <input type="radio"/> Female <input type="radio"/>
Date of Birth	
Saving Account No.	
Taxpayer Number (TPN)	
Marital Status	Married <input type="radio"/> Single <input type="radio"/> (If married please provide spouse's detail)
Spouse Name	
Spouse CID No.	

PRESENT ADDRESS

Village	
Gewog	
Dzongkhag	
Contact No.	
Email ID	

PERMANENT ADDRESS

Village	
Gewog	
Dzongkhag	
Thram No.	
House No.	

EMPLOYMENT DETAILS

Occupation Type	
Employee ID	
Date of Joining Service	
Designation	
Grade	
Monthly Gross Salary	
Department	
Ministry/Agency	
Nature of Service	Regular <input type="radio"/> Contract <input type="radio"/> (If contract years)
Date of Retirement	(minimum 7 years)
Salary-Payment	e-PEMS <input type="radio"/> Non e-PEMS <input type="radio"/> (EMI remitted from office)



LOAN DETAILS

Loan Amount	Nu..... (Ngultrum..... only)
Loan Purpose	
Interest Rate	
Tenure	

Signature of the Applicant

Date:

Place:

GUARANTOR DETAILS

Title	
Name	
Nationality	
CID	
Gender	Male <input type="radio"/> Female <input type="radio"/>
Date of Birth	
Saving Account No.	
Taxpayer Number (TPN)	
Marital status	Married <input type="radio"/> Single <input type="radio"/> (If married please provide spouse's detail)
Spouse Name	
Spouse CID No.	

PRESENT ADDRESS

PERMANENT ADDRESS

Village		Village	
Gewog		Gewog	
Dzongkhag		Dzongkhag	
Contact No.		Thram No.	
Email ID		House No.	

EMPLOYMENT DETAILS

Occupation Type	
Employee ID	
Date of Joining Service	
Designation	
Grade	
Department	
Ministry/Agency	
Nature of Service	Regular <input type="radio"/> Contract <input type="radio"/> (If contract years)
Date of Retirement	(minimum 7 years)



All information provided is correct and true to my best knowledge. The Bank reserves the right to accept or reject the application. Accepting the application by the bank would not guarantee the sanction of the said loan.

Signature of the Guarantor

Date:

Place: