



Date:

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CUSTOMER INFORMATION FORM (Corporate)

Please fill form in CAPITAL LETTERS only. All fields marked * are MANDATORY
Please Tick the appropriate Product

Passport size photograph of Account Signatory 1	Passport size photograph of Account Signatory 2	Passport size photograph of Account Signatory 3	Passport size photograph of Account Signatory 4
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This section to be filled by the Bank official receiving the form

CIF Number:

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***Customer Type:**

- | | | | |
|--|-----------------------------------|--|--------------------------------------|
| <input type="radio"/> Government | <input type="radio"/> DHI Company | <input type="radio"/> SOE | <input type="radio"/> Public Company |
| <input type="radio"/> Private Company | <input type="radio"/> Partnership | <input type="radio"/> Sole Proprietorship | <input type="radio"/> Armed Forces |
| <input type="radio"/> Autonomous Agency | <input type="radio"/> Trust | <input type="radio"/> Associations & Clubs (Registered CSO/NGO) | |
| <input type="radio"/> Associations & Clubs (Unregistered CSO/NGO) | | <input type="radio"/> Associations & Clubs (Registered Religious Org.) | |
| <input type="radio"/> Associations & Clubs (Unregistered Religious Org.) | | | |

*Business/Agency Name:

Establishment Date:

Commencement Date:

Registration/Reference No:

In case of Sole Proprietorship

Name of Proprietor	
CID No.	

Signature (all signatories)



***Communication Details**

Residential/ Working Address		Road Name	
Village		Gewog	
Dungkhag		Dzongkhag	
Email ID		Post Box No.	
Company Name		Address	
Office Tel. No.		Fax No.	
Mobile No.			

***Gross Annual Income (In Nu.) / Turnover (in Nu.) for sole proprietorship/partnership**

- 0 - 100,000
 100,001 - 300,000
 300,001 - 500,000
 500,001 - 1,000,00
 1,000,001 - 1,500,000
 1,500,001 - 2,000,000
 2,000,001 & Above

For Corporate (Investment Size)

- Large
 Medium
 Small/Cottage Industry/Micro

Identification Document (Please tick the appropriate box)

ID Type	<input type="radio"/> Trade License <input type="radio"/> Letter from Public Authority <input type="radio"/> Registration Certificate
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*TPN No. (Tax Payer Number): (As required under AML/CFT Regulation)

Signature (all signatories)

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BANK OF BHUTAN

A  Company

CONSENT AND DECLARATION

I/We confirm that the information/particulars provided herewith are true and accurate to the best of my/our knowledge and I/we shall be fully liable if proved otherwise. If any of the details change, I/we undertake to inform the Bank.

Signatory Details:

Name	Citizenship ID Number	Signature



***Document Check List (All original documents to be submitted for verification):**

Eligibility	Documents Required
1. Individuals Singly or Jointly with other;	<ul style="list-style-type: none"> • Two Passport Size Photographs • Citizenship ID Card/Passport photocopy • Rubber stamp and Business License for individual businessman
2. Firms - Sole Proprietorship	<ul style="list-style-type: none"> • Trade License photocopy • Citizenship ID Card/Passport photocopy • Letter of Authority and Photographs of the Persons operating the Account • Rubber stamp of the firm • Two Passport Size Photographs of the Proprietor
3. Partnership	<ul style="list-style-type: none"> • Partnership Deed • Trade License photocopy • Citizenship ID Card/Passport photocopy of Partners • Rubber stamp of the firm • Two Passport Size Photographs of each partner • Copy of the latest financial returns for the partnership • Any official valid document identifying the partners and the persons having Power of Attorney and their addresses
4. Clubs, Societies, Associations;	<ul style="list-style-type: none"> • Application Letter • Article of Association • Certificate copies of bye-law/rules/constitution of the club • Board Resolution • Two photographs of each Office Holder • Citizenship ID photocopies of each Office Holder • Rubber stamp • Copy of the latest financial returns for the company or, if no return is available, an estimate of annual income • Account Operators: Minimum two signatories
5. Limited Companies, Government Corporations, etc.	<ul style="list-style-type: none"> • Memorandum & Article of Association • Copy of Board of Directors resolution Authority of the Company to open & operate the Account • Citizenship ID Card copies of the Directors and Key Executive • Certificate of incorporation • Rubber stamp of the Company • Letter of Authority (signature of the authorised person who deals with bank transaction) • The latest financial returns for the Company or, if no return is available, an estimate on the annual income • Account Operators: Minimum two signatories (unless if specified by the Board)

***A separate Account Opening Form needs to be completed to open any Account, apart from this Form. (Please ask for it at the counter, mentioning the type of Account you would like to open). Information required as per RMA AML/CFT Regulation**

Created By: (Signature)

Authorised By: (Signature)

Employee ID:

Employee ID:

Date: