

CUSTOMER INFORMATION FORM (Corporate)

Please fill form in CAPITAL LETTERS only. All fields marked * are MANDATORY
Please Tick the appropriate Product

Passport size photograph of Account Signatory 1	Passport size photograph of Account Signatory 2	Passport size photograph of Account Signatory 3	Passport size photograph of Account Signatory 4
---	---	---	---

This section to be filled by the Bank official receiving the form

[illegible]

***Customer Type:**

- ☐ Government ☐ DHI Company ☐ SOE ☐ Public Company
☐ Private Company ☐ Partnership ☐ Sole Proprietorship ☐ Armed Forces
☐ Autonomous Agency ☐ Trust ☐ Associations & Clubs (Registered CSO/NGO)
☐ Associations & Clubs (Unregistered CSO/NGO) ☐ Associations & Clubs (Registered Religious Org.)
☐ Associations & Clubs (Unregistered Religious Org.) ☐ FDI Company ☐ Commercial Bank
☐ Non-banking Financial Institution

*Business/ Agency Name:	
Establishment Date	

Identification Document (Please tick the appropriate box)

ID Type	<input type="radio"/> Trade License <input type="radio"/> Letter from Public Authority <input type="radio"/> Registration Certificate
*TPN No. (Tax Payer No.)	(As required under AML/CFT Regulation)

In case of Sole Proprietorship

Name of Proprietor	
CID No.	

*Communication Details

Residential/Working Address		Road Name	
Village		Gewog	
Dungkhag		Dzongkhag	
Email ID		Post Box No.	
Office Tel. No.		Fax No.	
Mobile No.			



***Gross Annual Income (In Nu.) / Turnover (in Nu.) for sole proprietorship/partnership**

- ☐ 0 - 100,000
 ☐ 100,001 - 300,000
 ☐ 300,001 - 500,000
 ☐ 500,001 - 1,000,000
☐ 1,000,001 - 1,500,000
 ☐ 1,500,001 - 2,000,000
 ☐ 2,000,001 & Above

Industry Classification

- ☐ Large
 ☐ Medium
 ☐ Small/Cottage Industry/Micro

Consent and Declaration

- I/We confirm that the information provided is true, accurate, and complete.
- I/We acknowledge my/our responsibility to promptly update any changes to my/our Know Your Customer (KYC) details.
- Failure to do so may result in restrictions on account operations as per the Bank's policies.
- I/We acknowledge that I/We will be fully liable for any inaccuracies or false information provided, if it is proven to be untrue.

PIMS Compliance and Privacy Consent

- I/We consent to the collection, processing, and storage of my/our personal data in accordance with the ISO/IEC 27701:2019 standard for the Privacy Information Management System (PIMS) and the Privacy Policy of Bank of Bhutan Ltd. (BOBL).
- The Bank will handle my/our personal data securely and use it solely for legitimate banking purposes, regulatory compliance, and service enhancement.
- I/We agree to comply with any revisions to these standards.
- I/We acknowledge that my/our data may be shared with regulatory authorities or law enforcement agencies as required by law.

SIGNATORY DETAILS

Name	Citizenship ID No.	Signature

Rubber Stamp/Seal of Company

***DOCUMENT CHECKLIST (All original documents to be submitted for verification):**

Eligibility	Documents Required
1. Individuals Singly or Jointly with other;	<ul style="list-style-type: none"> • Two Passport Size Photographs • Citizenship ID Card/Passport photocopy
2. Firms - Sole Proprietorship	<ul style="list-style-type: none"> • Trade License photocopy • Citizenship ID Card/Passport photocopy • Letter of Authority and Photographs of the Persons operating the Account • Rubber stamp of the firm • Two Passport Size Photographs of the Proprietor
3. Partnership	<ul style="list-style-type: none"> • Trade License photocopy • Citizenship ID Card/Passport photocopy of Partners • Rubber stamp of the firm • Two Passport Size Photographs of each partner
4. Clubs, Societies, Associations;	<ul style="list-style-type: none"> • Application Letter from Chairman • Certificate copies of bye-law/rules/constitution of the club/MoM • Two photographs of each Office Holder • Citizenship ID photocopies of each Office Holder • Rubber stamp • Account Operators: Minimum two signatories
5. Limited Companies, Government Corporations, etc.	<ul style="list-style-type: none"> • Memorandum & Article of Association • Copy of Board of Directors resolution/Letter to open account and authorized signatories to operate the account • Citizenship ID/passport copies of the Directors and Key Executive • Certificate of incorporation • Rubber stamp of the Company • Account Operators: Minimum two signatories (unless if specified by the Board)

FOR BANK USE ONLY

Created By: (Signature)	Authorised By: (Signature)
Employee ID:	Employee ID:
Date:	Date: